



# 17<sup>th</sup> Congress of the Asia-Pacific Vitreo-Retina Society

22 - 24 November 2024  
Suntec Singapore Convention and Exhibition Centre

TRANSFORMING RETINAL DISEASE MANAGEMENT WITH TECHNOLOGY

HOSTS:



## Guidelines for Submitting Abstracts

**Step 1:** Log in the Congress system at <https://congress.apvrs.org/> with your email and password.

Please login at <http://archive.apvrs.org> for matters related to 17th APVRS Congress.

### 17<sup>th</sup> APVRS Congress

**Not Registered?**

This platform is best viewed with Google Chrome or Firefox. Technical failure may occur when using Windows Internet Explorer.  
If you have any questions, please contact [secretariat@apvrs.org](mailto:secretariat@apvrs.org)  
Version: 1.1.0



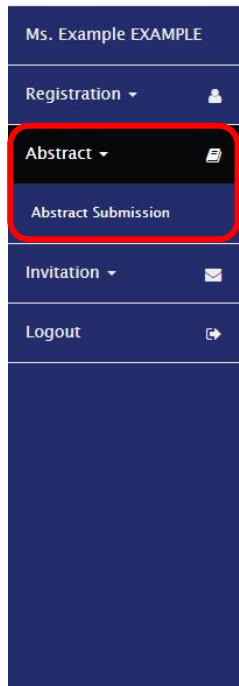
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**Step 2:** Click “Abstract” > “Abstract Submission” to open the submission page. Submissions by post, email, fax, or any other means will NOT be accepted. Click “APVRS Submissions” to submit your abstract(s).

The header of the abstract submission page features the APVRS 2024 logo on the left, the event title '17<sup>th</sup> Congress of the Asia-Pacific Vitreo-Retina Society' in the center, and the dates '22 - 24 November 2024' and location 'Suntec Singapore Convention and Exhibition Centre' below it. On the right, there is a graphic of a stylized eye and the tagline 'TRANSFORMING RETINAL DISEASE MANAGEMENT WITH TECHNOLOGY'. Host logos are also present.

### APVRS 2024 Congress – Abstract Submission

**Notes & Remarks:**

- Invited speakers are not required to submit abstracts for their invited talks.
- Abstract Submission for Submitted Sessions ONLY.
- Abstract(s) must be submitted online.
- If you submit more than one abstract with the same title, only the latest submitted abstract will be reviewed.
- Please read the [Abstract Submission Guidelines](#) before submitting an abstract.

[APVRS Submissions](#)

Ref Id	First Preference	Title	Role	Status	Result	Action
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0 to 0 (total: 0)



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**Step 3:** Select the presentation preference.

- Ms. Example EXAMPLE
- Registration ▾
- Abstract ▾
- Invitation ▾
- Logout



Please read the [Abstract Submission Guidelines](#) before submitting an abstract.

- Abstract Submission Guidelines

Please select your presentation preference.

- Free Paper (Compulsory)
- Poster (Optional)
- E-Poster (Optional)

[Create an abstract](#) [Cancel](#)

\* Free Papers and Posters are allowed to choose multiple preferences, which the 2<sup>nd</sup> or the 3<sup>rd</sup> presentation preference will be considered when the abstract for the 1<sup>st</sup> presentation preference is rejected.



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**Step 4:** Fill out the abstract in a fixed template.

\* The abstract content **MUST** be in 250 words (excluding title).

\* Video submitter is requested to upload an 8-minutes video in MP4 format.

Ms. Example EXAMPLE

- Registration
- Abstract
- Invitation
- Logout



1 Abstract    2 Subspecialty    3 Author Information    4 Financial Disclosure    5 Declaration

### Abstract

Remarks:

- Do NOT mention in the abstract the names of any affiliated institutes, academic institutions, hospitals, eye centers, etc. or names of any individuals involved in the study.
- Excluding the abstract title, a maximum of 250 words is allowed for each abstract.

\*: Mandatory  
**Title: \***

Title

40 word(s) left

**Purpose: \***

Purpose



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**Step 5:** Select relevant subspecialty for the abstract.

Ms. Example EXAMPLE

- Registration
- Abstract
- Invitation
- Logout



1 Abstract   2 **Subspecialty**   3 Author Information   4 Financial Disclosure   5 Declaration

**Subspecialty \***

Please choose the subspecialty which is the most appropriate for your abstract.

- Intraocular Inflammation, Uveitis & Scleritis
- Ocular Imaging
- Ocular Oncology & Pathology
- Other (General Ophthalmology)
- Pediatric Retina
- Retina (Medical)
- Retina (Surgical)
- Translational Medicine

[Save and Continue](#) [Cancel](#)



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**Step 6:** Add co-author by email, name and country, and the co-author will show up if s/he has registered. Please click "Click here to create new Co-Author if you cannot find it in the list" if your co-author has not registered.

\* The first author will be the presenting author. The first (presenting) author is expected to register and pay the full registration fee, attend the Congress and make the presentation.

\* The first (presenting) author can have a maximum of 3 submitted abstracts, with a maximum of 2 of each kind.

\* A maximum of FIVE co-authors are allowed for each abstract.



1 Abstract 2 Subspecialty 3 Author Information 4 Financial Disclosure 5 Declaration

### Author Information

Remarks

- To add co-author(s) to your abstract, first search for their details in our database of delegates from previous congresses. If no matching co-author(s) are found, please enter the correct new contact information when prompted. Please click here to download the detail guidelines.
- The **First Author** is expected to register online, pay the full registration fee, attend and present at the Meeting.
- CO-AUTHOR(S)** - A maximum of **FIVE** co-authors are allowed for each abstract. Type in the names and affiliations as you would like them to appear in any publication.
- Only the **Submitting Author** will be notified of the abstract selection results. It is the responsibility of the Submitting Author to contact the APVRS Central Secretariat in case s/he has not received a notification email 1 week after the announcement date.

Role	Display Name	Country	Email	
First Author	Example EXAMPLE	Hong Kong, China	secretariat@apvrs.org	✕

Search registration to assign first author / co-author(s)

First Name	First Name
Last Name	Last Name
Email	Email
Country	

[Click here to create new Co-Author if you cannot find it in the list](#)

**Add**

Save and Continue Cancel



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HOSTS:



**Step 7:** Please fill in financial disclosures (if any).

Ms. Example EXAMPLE

Registration

Abstract

Invitation

Logout



1 Abstract    2 Subspecialty    3 Author Information    **4 Financial Disclosure**    5 Declaration

### Financial Disclosure

For first author/presenting author (Example EXAMPLE)

- If you do not have any relations to disclose, click the checkbox below.
- If you do have relationships to disclose, click Add in the appropriate row to type in the name of a company or institution.

No commercial relationship to disclose

F – Through employing Institution support from a for-profit company, or competing company, in the form of research funding or research materials or services at no cost, for subject of presentation. [Add](#)

I – Investor in a company or competing company, but not a mutual or retirement fund, providing a product, service process or equipment which is the subject of presentation. [Add](#)

E – Employee of a company or competing company with a business interest which is the subject of presentation. [Add](#)

C – Currently, or within the last three years, been a consultant for a company or competing company with a business interest which is the subject matter of presentation. [Add](#)

P – Inventor/developer designated on a patent, patent application, copyright, or trade secret, whether or not presently licensed or commercialized, which is the subject of presentation or could be in competition with the technology described. [Add](#)

R – Received gifts in kind, honoraria or travel reimbursement valued at over USD 1000 in the last twelve months from a company or competing company providing a product, service, process or equipment which is the subject or presentation. [Add](#)

[Save and Continue](#) [Cancel](#)



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**Step 8:** Please read the declaration and click “Save and submit”. You will receive an email confirmation upon submission.

Ms. Example EXAMPLE

Registration ▾

Abstract ▾

Invitation ▾

Logout



1 Abstract      2 Subspecialty      3 Author Information      4 Financial Disclosure      5 Declaration

### Declaration

I understand and agree that

- The first author/presenting author will register and pay the full registration fee, attend the meeting and deliver the presentation.
- The Asia Pacific Vitreo-retina Society holds the copyright to all the materials presented at the Congress and may reproduce the materials in any form for distribution.
- I authorize the Asia Pacific Vitreo-retina Society to record my lecture(s) and/or presentation(s), using any means or process, on audio or audiovisual media; and broadcast recordings, written transcriptions, or translations of my lecture(s) and/or presentation(s).

**Save and submit**      Cancel





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**Step 9:** You may view, delete, or revise your abstracts before the submission deadline, by **July 19, 2023 (Mon)**.

\* E-poster submissions are required to upload the e-poster slide to the Congress System by **October 11, 2024 (Sun)**.

\* Video abstract submissions are required to upload the video file to the system by **October 11, 2024 (Sun)**.

\* Late submissions will NOT be considered.

## APVRS 2024 Congress – Abstract Submission

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### APVRS Submissions

Ref Id	First Preference	Title	Role	Status	Result	Action
200015	Free Paper	Example	Role: First Author First Author: Example EXAMPLE Submitter: Example EXAMPLE	Submitted	Not decided yet	<a href="#">View</a> <a href="#">Delete</a> <a href="#">Revise</a>
200016	Video	Example	Role: First Author First Author: Example EXAMPLE Submitter: Example EXAMPLE	Submitted	Not decided yet	<a href="#">View</a> <a href="#">Delete</a> <a href="#">Revise</a> No video uploaded yet



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HOSTS:



**Step 10:** You may revise your abstract submission by clicking “Revise” before the submission deadline, by **July 19, 2023 (Mon)**. Then, click “Edit” to edit your abstract submission. After editing your abstract, please be reminded to click “Save and submit” as in Step 8 to submit your revised abstract.

\* Please check the status of your abstract submissions. “Submitted” means that the abstract is successfully submitted to the system while “Pending” means that the abstract is not yet successfully submitted to the system. Please click “Save and submit” to submit your abstract to the system.

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APVRS Submissions

Ref Id	First Preference	Title	Role	Status	Result	Action
200015	Free Paper	Example	Role: First Author First Author: Example EXAMPLE Submitter: Example EXAMPLE	Submitted	Not decided yet	<a href="#">View</a> <a href="#">Delete</a> <a href="#">Revise</a>
200015	Free Paper	Example	Role: First Author First Author: Example EXAMPLE Submitter: Example EXAMPLE	Pending		<a href="#">Edit</a> <a href="#">Delete</a>
200015	Free Paper	Example	Role: First Author First Author: Example EXAMPLE Submitter: Example EXAMPLE	Submitted	Not decided yet	<a href="#">View</a> <a href="#">Delete</a> <a href="#">Revise</a>